

AIR CADET TRAINING INSTRUCTIONS

INSTRUCTION NO 120

AIR TRAINING CORPS DRILL COMPETITION

References:

- A. ACP 20B Air Cadet Administrative Instructions.
- B. ACP 19 Air Cadet Drill and Ceremonial.

1. General. The annual Corps Drill Competition comprises 2 parts: the formal uniform inspection and a set drill sequence. Each cadet will be marked individually during the formal uniform inspection and each drill movement by the squad is marked separately during the drill sequence. The overall winners will be the team achieving the highest marks from the totals of the formal uniform inspection and the drill sequences. These rules replace all previous drill competition rules. Any questions concerning these rules are to be directed to the Corps Drill WO through HQ AC (TG2).
2. Drill Teams. Each Drill Squad should consist of a maximum of 12 cadets and a Cadet Drill Coordinator of any rank in command. Smaller squads may take part but will suffer a reduction in marks during the inspection marks as each cadet is marked individually. A maximum of 3 reserves may be included with the squad for the competition. Competing squads of less than 12 cadets will also incur a percentage reduction in overall marks awarded for the drill sequence.
3. Dress. Dress for participating drill squads is to be cadet standard dress iaw Reference A, Admin Instruction 204, Annexes C, G and H, with Wedgwood Blue shirts and black ties. Female cadets are to march in lace-up shoes. Court shoes are not to be worn. No modifications to standard dress are permitted. Studs or similar nails are not permitted on the soles of footwear. Inspection arrangements will be announced on the day. Judges and staff administering the drill competition are to wear No 1 HD without medals. Dress and other requirements for religious faiths, iaw AI 204, will be respected.
4. Drill Movements. The sequence shown in Annexes 2 and 3 are to be followed and all drill movements are to be carried out iaw Reference B. Particular attention is drawn to the following:
 - a. The correct words of command are to be given iaw Reference B, Chapter 1, Annex A.
 - b. Excessive stamping can be injurious and is to be avoided.
 - c. No marks will be awarded for movements carried out incorrectly or missed from the list at Annex B.
 - d. No adult staff member is permitted to participate in any way once the squad is on the parade ground.
5. Judging and Awards. The decisions of the judges are final and will not be discussed in detail. Marking will be according to the templates illustrated in Annexes A (Inspection) and C (Drill Sequence). The judges will be sought from the wider RAF and not from within the Corps. The winning drill squad will receive the Corps Drill Trophy (Pace Stick), to be retained for one year, and a certificate for retention by their Sqn. The best drill coordinator will also receive a certificate.

Annexes:

- A. Air Training Corps Drill Competition – Inspection Marking Sheet**
- B. Air Training Corps Drill Competition – Drill Sequence Reference**
- C. Air Training Corps Drill Competition – Drill Sequence Marking Sheet**

ANNEX A TO
ACP 20A
ACTI 120

AIR TRAINING CORPS DRILL COMPETITION - INSPECTION MARKING SHEET

Each Squad will be inspected according to the following criteria as defined in ACP20B AI 204. Dress and other requirements for religious faiths, iaw AI 204, will be respected.

SQN NO:		NCO I/C:	
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ITEM	INSPECTION GUIDELINES
Beret	Band is horizontal around the head, 25 mm above the eyebrows, misshapen, dirty, discoloured, holes, badge flat, badge backing.
Hair	Male - well trimmed, clear of ears, sideburns correct length. Female: well kept, hair clips and nets to be colour of hair, minimal size and discreet, free of loose hair.
Shave/ Make Up	Male: clean-shaven, but religious requirements will be respected. Female: unobtrusive make-up, nail polish (if worn) pale pink or clear.
Shirt/ Tie	Collar clean, colour faded, buttons open, tie clean and not clip on, Windsor knot, no stuffed pockets.
Jumper	Discoloured, stitches pulled, dirty, rank/badges pressed tidy and correctly positioned.
Brassard	Clean, pressed, badges correctly positioned, badges sewn on tidily, cotton colour.
Trousers/ Skirt	Correct length, clean, pressed, threadbare, stains, no stuffed pockets.
Footwear	Clean and in good repair, laces straight across, welts blackened, no studs or sole nails. Males: black socks. Females: hose correct colour.
Jewellery	Rings, earrings (except sleepers), neck chains, watches – should not be worn.

MAXIMUM SCORE PER CADET = 10

NCO	1	2	3	4	5	6	7	8	9	10	11	12	Total

<u>Total Inspection</u> <u>(Max 130)</u>	<u>Judges Overall</u> <u>Impression (Max 20)</u>	<u>Total (Max 150)</u>

ANNEX B TO
ACP 20A
ACTI 120**AIR TRAINING CORPS DRILL COMPETITION - DRILL SEQUENCE REFERENCE**

1. **Inspection.** The inspection is to be carried out at a separate location before squads march on to the parade ground. This may be done if required by a separate judge or judges to those marking the sequence on the parade ground.
2. **Words of Command.** Full introductory commands do not need to be used, as squads should be trained to the required standard for the competition. The introductory words of command may be replaced with "Squad"
3. **March On.** When instructed, the squad is march on to the centre of the parade ground turned into line, dressed, then the Drill Coordinator smartly reports to the senior judge:

(Number) (Name) Squadron, permission to carry out drill sequence, Sir/Ma'am

START OF SEQUENCE

4. From this point all drill movements are marked.

Action No.	SIZING	Ref ACP 19
1	Marker	Ch7, p6
2	Tallest on the Right, Shortest on the Left, in Single Rank-Size	Ch7, p7
3	Squad-Number	Ch7, p8
4	Odd Numbers, Two paces Step Forwards-March	Ch7, p9
5	No 1 Stand Fast, Ranks, Right and Left-Turn	Ch7, p9
6	Form Squad, Quick-March	Ch7, p10
7	Right-Dress & Eyes-Front	Ch3, p18
Action No	MOVEMENTS AT THE HALT IN OPEN ORDER	Ref ACP 19
8	Open Order-March	Ch3, p23
9	Right-Dress & Eyes-Front	Ch3, p18
10	Move to the Right, Right-Turn	Ch3, p27
11	About-Turn	Ch3, p30
12	Into Line, Left-Turn	Ch3, p27
13	About-Turn	Ch3, p30
14	Stand at-ease	Ch3, p4
15	Squad Squad-Shun	Ch3, p8
16	Move to the Right, Right In-cline	Ch3, p28
17	To the Front-Salute	Ch3, p32

Action No	MOVEMENTS AT THE HALT IN OPEN ORDER	Ref ACP 19
18	To the Left-Salute	Ch3, p34
19	To the Right-Salute	Ch3, p34
20	Move to the Right, Right In-cline	Ch3, p28
21	By the Left, Quick-March	Ch4, p1
22	To the Front-Salute	Ch4, p22
23	To the Right-Salute	Ch4, p24
24	An Officer passing your Front-Salute	Ch4, p25
25	About-Turn	Ch4, p16
26	To the Left-Salute	Ch4, p24
27	Eyes-Left & Eyes-Front	Ch4, p26
28	About-Turn	Ch4, p16
29	Squad-Halt (in the middle of the parade ground)	Ch4, p2
30	Into line, Right-Turn	Ch3, p27
31	Close Order-March	Ch3, p24
32	Right-Dress & Eyes-Front	Ch3, p18
Action No.	MOVEMENTS ON THE MARCH IN CLOSE ORDER	Ref ACP 19
33	3 Paces Right Close-March	Ch4, p19
34	3 Paces Step Backwards-March	Ch4, p17
35	5 Paces Left Close-March	Ch4, p19
36	Move to the Right, Right-Turn	Ch3, p27
37	By the Left, Slow-March	Ch4, p28
38	Squad-Halt	Ch4, p29
39	About-Turn	Ch3, p30
40	By the Right, Quick-March	Ch4, p1
41	Mark-Time	Ch4, p3
42	Change-Step	Ch4, p7
43	Squad-Halt	Ch4, p5
44	By the Right, Quick-March	Ch4, p1
45	Left-Wheel	Ch7, p24
46	Change-Step	Ch4, p8
47	Left-Wheel	Ch7, p24
48	Into Line, Left-Turn	Ch7, p23
49	Squad-Halt	Ch4, p2
50	Right-Dress & Eyes-Front	Ch3, p18

MARCH OFF

5. At this point the Drill Coordinator is to report to the senior judge that the sequence is complete:

(Number) (Name) Squadron, drill sequence is complete, Sir/Ma'am

The senior judge is to instruct the Drill Coordinator to march the squad off the parade ground.

ANNEX C TO
ACP 20A
ACTI 120

AIR TRAINING CORPS DRILL COMPETITION – DRILL SEQUENCE MARKING SHEET

SQN NO:		NCO I/C:	
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Action No.	Movement	Mark (Max10)
1	Marker	
2	Tallest on the Right, Shortest on the Left, in single Rank-Size	
3	Squad-Number	
4	Odd Numbers, Two Paces Step Forwards-March	
5	No 1 Stand Fast, Ranks, Right and Left-Turn	
6	Form Squad, Quick-March	
7	Right-Dress & Eyes-Front	
8	Open Order-March	
9	Right-Dress & Eyes-Front	
10	Move to the Right, Right-Turn	
11	About-Turn	
12	Into Line, Left-Turn	
13	About-Turn	
14	Stand at-ease	
15	Squad-Shun	
16	Move to the Right, Right In-cline	
17	To the Front-Salute	
18	To the Left-Salute	
19	To the Right-Salute	
20	Move to the Right, Right In-cline	
21	By the Left, Quick-March	
22	To the Front-Salute	
23	To the Right-Salute	
24	An Officer Passing your Front-Salute	
25	About-Turn	

SQUAD Max 75	Dressing standard (25)	
	Bearing /Confidence (25)	
	Overall Impression (25)	
Sub-Total 2 (Max 75):		

NCO IC Max 75	Execution of Orders (25)	
	Bearing/ Confidence (25)	
	Control of Squad (25)	
Sub-total 3 (Max 75):		

Action No.	Movement	Mark (Max10)
26	To the Left-Salute	
27	Eyes-Left, Eyes-Front	
28	About-Turn	
29	Squad-Halt (middle of parade ground)	
30	Into line, Right-Turn	
31	Close Order-March	
32	Right-Dress & Eyes-Front	
33	3 Paces Right Close-March	
34	3 Paces Step Backwards-March	
35	5 Paces Left Close-March	
36	Move to the Right, Right-Turn	
37	By the Left, Slow-March	
38	Squad-Halt	
39	About-Turn	
40	By the Right, Quick-March	
41	Mark-Time	
42	Change-Step	
43	Squad-Halt	
44	By the Right, Quick-March	
45	Left-Wheel	
46	Change-Step	
47	Left-Wheel	
48	Into line, Left-Turn	
49	Squad-Halt	
50	Right-Dress & Eyes-Front	
Sub-total 1 (Max 500):		

Sub-total 1	(Max 500):	
Sub-total 2	(Max 75):	
Sub-total 3	(Max 75):	
Drill Sequence total	(Max 650):	
Inspection total	(Max 150):	
TOTAL (Max 800):		